

## Christian Fellowship School

### Rosetta Stone Language Option Policy

Christian Fellowship School offers a two-year and a four-year Spanish language option for students in grades 9-12. We have chosen Spanish over other possible languages to offer in the regular classroom because it is the most common second language encountered in our hemisphere, and it is the third most common language spoken worldwide. It is estimated that by 2025 there will be more Spanish speaking residents of the United States than English speaking residents. By comparison, German ranks 10<sup>th</sup>, French 18<sup>th</sup> and Italian 20<sup>th</sup> among world languages.

The college admission requirement for most colleges is two years of foreign language, preferably the same language. Once enrolled in college, approximately half of all college majors will require that some additional foreign language be taken in college to meet general education requirements for the major. The other half of college majors allow students the option of taking other general education classes instead of a foreign language. The University of Missouri will waive this foreign language requirement for majors requiring it if a student has four years of the same foreign language in high school.

We began using the Rosetta Stone language program several years ago, initially to meet the need for an English language resource for our international students for whom English is a second language. The English Language Learner (ELL) Lab was established after school from 3:45 – 4:45 pm daily to provide daily access, support and accountability for students who were using the Rosetta Stone English Program.

We soon started receiving requests for languages other than English to be taken using Rosetta Stone. These requests included students desiring a fourth year of Spanish (since we only offered three years), students who were desiring a language other than Spanish, and students who had scheduling conflicts with the Spanish I and II offered at CFS.

In order to ensure that parents and students are aware of the requirements for taking a language using Rosetta Stone, we have established the following policies and procedures:

- Students will be billed for the additional cost of obtaining the annual license for the Rosetta Stone Program, and for the cost of the headset with microphone which is necessary for the verbal practice aspect of the program. We are also charging an administrative fee of \$85 to help offset the cost of administering the Rosetta Stone language option. **The total cost for the Rosetta Stone license, headset with microphone and administration of the course is \$275.**
- The license is good for one year of use from the date of initiation. The software is online, so it can be accessed wherever there is a high-speed internet connection.
- In order to use the program, free voice recognition software must be downloaded onto the computer used for Rosetta Stone instruction. Information will be provided as to how to access and download this software by the lab instructor.
- Students who are taking an independent study foreign language class are required to come to the Language Lab at least one day per week to ensure they are receiving support and have a weekly point of accountability. There is typically an initial placement testing period required to determine the most appropriate level of Rosetta Stone to use for those not starting with level one (there are typically five levels, with the fifth level equivalent to college level language classes). This placement testing period will also need to be completed in the Language Lab. Students can work

in Rosetta Stone at home either in the evening or on weekends, or they are able bring a laptop computer and work in Rosetta Stone in a study hall with their headset on (they will need to sit apart from other students so they can practice speaking the language without disturbing other students). However, they must plan on coming to the Language Lab at least one day per week to discuss their progress and obtain any support needed. Students should plan on being in the Language Lab from 3:45 – 4:45 pm on their attendance day working in Rosetta Stone. With the number of students enrolling in Rosetta Stone languages, the day of the week will need to be coordinated with the Language Lab instructor to accommodate schedules of both the instructor and the students. If a student is ill or absent on the regularly scheduled day when they are to go to the Language Lab, they should check in on the next attendance day to maintain weekly communication with the instructor.

- Grades will be assigned at the end of each quarter by the Language Lab instructor based upon adequate progress in Rosetta Stone during that quarter. The lab instructor has access to administrative software which allows her to see the amount of time spent using the program, the lessons and levels completed, and the percentage assigned upon completion of each level. This information will be used to assign grades based upon the high school grading scale (see the Parent Student Handbook for the grading scale).
- Failure to make adequate progress in any quarter will result in required daily attendance in the Language Lab from 3:45 – 4:45 pm to ensure completion of the language course, and this required daily attendance will last at least until the student is caught up to the appropriate level, and it may be required for the remainder of the school year if the student does not show sufficient initiative to anticipate maintaining adequate progress working more independently. Weekly attendance in the Language Lab will be used to monitor progress within each quarter and communication with students and parents will occur if there are concerns about adequate progress within a quarter.
- Students who do not complete a foreign language after signing up and obtaining a license will not be allowed to use the Rosetta Stone Program for any subsequent language credits. Students who have demonstrated a lack of initiative in a prior year may be required to attend the language lab more frequently than once per week to ensure successful completion of the course.

**Students who have difficulty keeping up with assignments in regular classroom courses are not encouraged to take Rosetta Stone language courses.** Since these online courses require independent initiative on the part of the student, and independent work on a regular basis, the probability of success would not be high for students who generally lack initiative in the regular classroom.

Note: Rosetta Stone licenses are typically purchased during the summer months for the upcoming school year so they will be available for use during the school year (August – May). Historically, we have had to purchase the licenses in groups of 10 licenses, so we have limited flexibility regarding the date of purchase, since we have to accommodate multiple student’s needs.

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## Rosetta Stone Language Option

### Parent Agreement

I have read and understand the Rosetta Stone Language policies and procedures and I agree to provide the necessary support and accountability needed to help my child maintain adequate progress. I understand that my child will be required to attend the Language Lab at least one day per week to work on Rosetta Stone from 3:45 – 4:45 pm to provide a weekly opportunity for support and accountability. I also understand that if adequate progress is not maintained working independently, my child will be required to attend the Language Lab daily from 3:45 – 4:45 pm until adequate progress is achieved as determined by the lab instructor. I also understand that the cost of the Rosetta Stone language option is \$275, payable at the time of enrollment.

_____	_____	_____
Student Name (Please print legibly)	Grade Level	Language
_____	_____	
Parent Name (Please print legibly)	Date	
_____		
Parent Signature		

**Note:** Checks should be made payable to *Christian Fellowship School*, and this signed form and payment should be submitted to the Guidance Office by Wednesday, August 14<sup>th</sup> to ensure enrollment.

Licenses will not be assigned to a student until the signed, completed form and full payment are received.